

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice PS-395

For: State and County Offices

**Additional Information for Processing Apple Market Loss Assistance Program (AMLAP)
Application Transactions After Upload to Kansas City**

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A

Background

Notice PS-391 authorized State and County Offices to enter, modify, or delete AMLAP applications in APSS.

After County Offices entered AMLAP data in APSS, the data:

- was “system-stored” at the County Office level until triggered for upload
- would be uploaded to KC-ITSDO by a trigger mechanism broadcast to the County Offices
- **could not** be entered, modified, or deleted **after** upload to KC-ITSDO.

Information Bulletin No. 2098, dated May 18, 2001, informed State and County Offices that the AMLAP trigger mechanism:

- was sent to County Offices after COB Friday, May 18, 2001
- automatically activated the upload of AMLAP application data files during the next normal queuing operation at the end of day.

B

Purpose

This notice provides instructions to County Offices for obtaining authorization, after upload, to re-open the AMLAP application process to record, modify, or delete AMLAP applications that were not processed timely.

Disposal Date	Distribution
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July 1, 2001	State Offices; State Offices relay to County Offices
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5-24-01

Notice PS-395

2 Processing AMLAP Applications After Data File Was Queued for Transmission

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County Office Action

County Offices that **failed** to record, modify, or delete AMLAP applications before queuing the AMLAP data file for upload shall:

- contact the State Office for assistance **immediately**
 - **not** contact the Help Desk directly.
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B

State Office Action

State Offices shall forward requests for AMLAP assistance according to this notice to the Price Support Division (PSD) by:

- providing the County Office:
 - name
 - telephone number
 - contact person
 - number of applications to be processed
 - emailing the request to Julie Law, PSD at **Julie_Law@wdc.fsa.usda.gov**
 - directing questions about this notice to Julie Law, PSD at 202-720-7696.
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C

Processing AMLAP Applications

After the request for assistance is approved, KC-ITSDO will contact the County Office with specific instructions for:

- re-opening the County Office's AMLAP application process
 - re-transmitting the AMLAP application data files to Kansas City.
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Deadline

State and County Offices **must** complete **all** actions according to this notice by COB **Thursday, May 31, 2001**.

Important: The factored AMLAP payment rate **cannot** be calculated until all County Office data files have been received.
